

ORDINANCE NO. ~~1998-02-005~~

AN ORDINANCE RELATING TO THE 1998 BUDGET AND APPROPRIATING \$208,125.00 IN ADDITIONAL FUNDS IN THE FACILITIES ADMINISTRATION FUND FOR THE PURPOSE OF MOVING THE LIBRARY FACILITIES OPERATIONAL FUNCTION TO THE FACILITIES ADMINISTRATION FUND TO PROVIDE FOR MORE EFFICIENT SERVICE DELIVERY AND GREATER EXPERTISE ON MAJOR CAPITAL PROJECTS, FROM UNANTICIPATED REVENUE.

WHEREAS, the Library facilities function is currently a program within the General Fund Library Department that reports to the Library Director; and

WHEREAS, the Facilities Division of the Public Works Department has more expertise to offer in the area of facilities maintenance and facilities project management; and

WHEREAS, by moving the responsibility for the library facilities function to the Facilities Division of the Public Works Department effective January 1, 1998 the City will be better able to take advantage of the expertise and efficiencies available; and

WHEREAS, since the current Library facilities employees are exempt from Civil Service it will be necessary to incorporate them into the Civil Service System for the City of Bellingham;

NOW, THEREFORE, THE CITY OF BELLINGHAM DOES ORDAIN:

Section 1. The sum of \$208,125.00 is hereby revised in the Library Department to reflect that operational expenditures will no longer be paid in the General Fund and will be replaced by a facility rental expense. The expenditures will be adjusted as follows:

140-	General Fund		
	Library Department		
	2170 Library Facilities Program		
	Library Facilities		
	1101 Salaries & Wages	- \$	60,716.00
	1102 Salaries & Wages Extra Help	-	23,344.00
	1201 Overtime	-	1,115.00
	2101 Personnel Benefits	-	25,075.00
	3103 Office Operating Supplies	-	25.00
	3108 Clean, Sanit, Hshld, Inst Suppl	-	7,000.00
	3115 Light Bulbs	-	500.00
	3123 Electrical, Radio, & Electronics	-	150.00
	3199 Misc Maint & Operation Supplies	-	1,200.00
	3501 Small Tools	-	200.00
	4105 Medical Dental Hosp Serv	-	300.00
	4106 Custodial & Clean Serv	-	4,000.00

4303	Mileage Reimb-Personal Vehicle	-	150.00
4701	Natural Gas Service	-	6,000.00
4702	Electrical Service	-	34,000.00
4703	Water/Sewer Service	-	3,000.00
4704	Waste Disposal Service	-	4,100.00
4801	Rep & Maint Buildings	-	27,000.00
4803	Rep & Maint Equipment	-	10,000.00
4906	Laundry & Sanitation Fee	-	250.00
9502	Building Rental	+	208,125.00

**Section 2.** The sum of \$208,125.00 is hereby appropriated in the Facilities Administration Fund to reflect the additional costs the fund will experience by taking on the operational portion of the Library facilities budget. The source of funding will be from:

051-505	Facilities Administration Fund	
	3915 Facilities Administration Program	
	Interfund Space/Facility Rent	\$ 208,125.00

To be credited as follows:

852-	Facilities Administration Fund	
	Facilities Administration Division	
	3900 Facilities Administration Program	
	Custodial/Janitorial Services	
	1101 Salaries & Wages	\$ 60,716.00
	1102 Salaries & Wages Extra Help	23,344.00
	1201 Overtime	1,115.00
	2101 Personnel Benefits	25,075.00
	3103 Office Operating Supplies	25.00
	3108 Clean, Sanit, Hshld, Inst Suppl	7,000.00
	3115 Light Bulbs	500.00
	3123 Electrical, Radio, & Electronics	150.00
	3199 Misc Maint & Operation Supplies	1,200.00
	3501 Small Tools	200.00
	4105 Medical Dental Hosp Serv	300.00
	4106 Custodial & Clean Serv	4,000.00
	4303 Mileage Reimb-Personal Vehicle	150.00
	4701 Natural Gas Service	6,000.00
	4702 Electrical Service	34,000.00
	4703 Water/Sewer Service	3,000.00
	4704 Waste Disposal Service	4,100.00
	4801 Rep & Maint Buildings	27,000.00
	4803 Rep & Maint Equipment	10,000.00
	4906 Laundry & Sanitation Fee	250.00
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		\$ 208,125.00

**Section 3.** The following positions will be moved from the General Fund Library Department to the Facilities Administration Fund effective January 1, 1998 and where appropriate placed into the City Civil Service System.

- 1.00 FTE position of Custodial Maint. Worker III in Plan B Grade 8
- 1.31 FTE positions of Part-time Custodial Maint. Worker I in Plan B Grade 4
- 1.15 FTE positions of Part-time Custodial Extra Help

PASSED by Council this 23rd day of February, 1998.

Bob Ryan  
Council President

APPROVED by me this 3rd day of March, 1998.

Mark Atwood  
Mayor

ATTEST: Dynn Carpenter  
Finance Director

APPROVED AS TO FORM:

[Signature]  
Office of the City Attorney

Published: 3-6-98