

ORDINANCE NO. 1998-04-015

AN ORDINANCE REGARDING PURCHASES BY THE CITY, AUTHORIZING THE USE OF CREDIT CARDS, AND ADDING NEW BELLINGHAM MUNICIPAL CODE SECTION 4.80.115 TO THIS EFFECT.

WHEREAS, the use of credit cards is a customary and economical business practice which improves cash management, reduces costs, and increases efficiency; and,

WHEREAS, RCW section 39.58.180, enacted in 1995, now permits local governments including cities to authorize the use credit cards for purchases under certain conditions; and,

WHEREAS, it is in the best interest of the City of Bellingham to institute this practice as outlined herein,

NOW, THEREFORE, THE CITY OF BELLINGHAM DOES ORDAIN AS FOLLOWS:

New Bellingham Municipal Code section 4.80.115 is hereby adopted, to read as follows:

4.80.115 USE OF CREDIT CARDS

City departments are authorized to use credit cards for official purchases and acquisitions on condition that the Finance Department has promulgated necessary rules and policies governing their use, including but not limited to:

- A. policies and procedures for distribution, authorization, and credit limits of credit cards, and
- B. a system for control of credit card funds and payment of amounts due.

The Finance Department shall establish and maintain all credit arrangements with appropriate vendors or credit card companies. There shall be no cash advances on credit cards.

PASSED by the Council this 20th day of April, 1998.

Bob Ryan
Council President

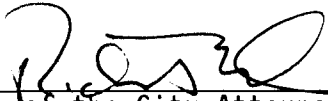
APPROVED by me this 27th day of April, 1998.

Mark Hall
Mayor

ATTEST: Jean Carpenter
Finance Director

City of Bellingham
CITY ATTORNEY
210 Lottie Street
Bellingham, Washington 98225
Telephone (360)676-6903

APPROVED AS TO FORM:



Office of the City Attorney

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City of Bellingham
CITY ATTORNEY
210 Lottie Street
Bellingham, Washington 98225
Telephone (360)676-6903

CITY OF BELLINGHAM, WASHINGTON

ORDINANCE NUMBER: 1998-04-015

COUNCIL BILL NUMBER: 12366

AGENDA BILL NUMBER: 13485

AGENDA BILL INTRODUCED: 4/6/98

FIRST & SECOND READINGS: 4/6/98

THIRD & FINAL READING: 4/20/98

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cc: Christine W. - Finance

cc: Kerry - legal

cc: Paula - Council

cc: Linda - Muni Court

cc: MRSC.

