ORDINANCE NO. 1998-09-071.

AN ORDINANCE RELATING TO THE 1998 BUDGET AND CHANGING A POSITION IN THE BUILDING SERVICES FUND FROM OFFICE ASSISTANT 2 TO SECRETARY 3 EFFECTIVE SEPTEMBER 1 USING EXISTING FUNDING AVAILABLE AS A RESULT OF A VACANT POSITION.

WHEREAS, the work load and needs of the Building Services Division have changed; and

WHEREAS, as a result of a vacant position it has become an opportune time to analyze the current needs and change the position requirements before filling the vacant position:

NOW, THEREFORE, THE CITY OF BELLINGHAM DOES ORDAIN:

In the Building Services Division of the Building Services Fund effective September 1. 1998 make the following changes:

A. In Plan B delete one position of Office Assistant 2 in Grade 6.

B. In Plan B add one position of Secretary 3 in Grade 7.

No additional funding is needed for 1998 due to the current vacancy in the position.

PASSED by Council this <u>8th</u> day of <u>September</u>. 1998.

City of Bellingham CITY ATTORNEY 210 Lottie Street Bellingham, WA 98225 Telephone (360) 676-6903

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Bol Ban Council President

APPROVED by me this <u>23 rd</u> day of <u>September</u>. 1998.

Mark Asunhan

Finance Director ATTEST:

APPROVED AS TO FORM: Office of the City Attorney

Published: 09-26-98

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