

ORDINANCE NO. 2000-06-026

AN ORDINANCE AMENDING SECTION 4.80.010D OF THE BELLINGHAM MUNICIPAL CODE RELATING TO PURCHASING AND BIDDING PROCEDURES

WHEREAS, Washington state law has raised the limit on the use of small works rosters to \$200,000; and

WHEREAS, allowing maximum flexibility in the use of the small works roster procedures is in the best interests of the City;

NOW, THEREFORE, THE CITY OF BELLINGHAM DOES ORDAIN:

Section 1. Bellingham Municipal Code Subsection 4.80.010D shall be amended to read as follows:

D. As an alternative to subsection B above, for public works or improvements of \$100,000 up to the maximum amount allowed pursuant to State law or less there may be established one or more "small works rosters" to be used in lieu of formal sealed bidding, as follows:


1. There may be created small works rosters for one or more categories of work and for one or more dollar thresholds.
2. Each roster shall consist of all responsible contractors who have requested to be on the list and who are properly licensed or registered to perform such work.
3. At least ~~twice~~ once a year, if practicable, the city shall publish in a newspaper of general circulation within the jurisdiction of notice of the existence of the roster(s) and solicit the names of contractors for such roster(s).
4. There shall be established a procedure for securing written or faxed price quotes from contractors on a roster, and the contract shall be awarded to the lowest responsible bidder.
5. Invitations for price quotes shall include an estimate of the scope and nature of the work to be performed as well as materials and equipment to be furnished. Detailed plans and specifications do not need to be included; however, this does not eliminate other requirements for architectural or engineering approvals as to quality and compliance with building codes.
6. Whenever possible at least 5 contractors shall be invited to submit bids. If there are not 5 contractors available or remaining on the roster, quotes may be requested from fewer than 5 or from contractors from which quotes have been previously obtained.
7. A contract awarded pursuant to the small works process need not be advertised; however, immediately after the award is made, the quotations shall be open to public inspection and available by telephone inquiry.

PASSED by Council this 12th day of June 2000.




Council President

APPROVED by me this 16 day of June, 2000.



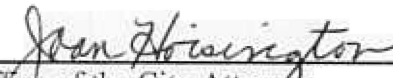
Mayor

ATTEST:



Finance Director

APPROVED AS TO FORM:



Office of the City Attorney

Published:

6/16/00