

ORDINANCE NO. 2000-09-061

AN ORDINANCE RELATING TO THE 2000 BUDGET AND APPROPRIATING \$46,621.00 IN ADDITIONAL RESOURCES IN VARIOUS FUNDS FOR THE PURPOSE OF IMPLEMENTING THE RESULTS OF JOB AUDITS COMPLETED JANUARY THROUGH SEPTEMBER OF 2000.

WHEREAS, job audits are provided for by labor agreement for represented employees, and by policy for non-represented employees, and

WHEREAS, Council approved funding in the 2000 budget for additional assistance for Human Resources to complete the backlog of reclassification requests that existed following the cessation of the joint classification study, and

WHEREAS, many of the job audit requests on file have now been completed and are ready for implementation;

NOW, THEREFORE, THE CITY OF BELLINGHAM DOES ORDAIN:

Section 1. The following position changes are approved effective November 1, 1999 as a result of job audits conducted in 2000:

PLAN S

- The position of Building Official is hereby revised from 467 points to 487 points.
- The position of Network Communications Specialist at 334 points is hereby deleted and removed from the City's classification plan. The position of Telecommunications Administrator is hereby created at 361 points.
- The position of Information Systems Operations Supervisor at 337 points is hereby deleted and removed from the City's classification plan. The position of Lotus Notes Specialist is hereby created at 344 points.
- The position of Museum Facilities Coordinator at 257 points is hereby deleted and removed from the City's classification plan. The position of Museum Facilities Manager is hereby created at 309 points.
- The position of Grants and Budget Manager is hereby revised from 384 points to 398 points.

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- The position of Parking Services Program Manager at 395 points is hereby deleted and removed from the City's classification plan. The position of Parking and Downtown Services Program Manager is hereby created at 467 points.
- The position title of Development Specialist at 239 points is hereby revised to Development Specialist 1 at the same point value. The position of Development Specialist 2 is hereby created at 270 points.
- The position of Special Projects Manager is hereby revised from 426 to 435 points.
- The position of Recreation Supervisor/Aquatics is hereby created at 334 points.
- The position of Survey and Property Manager at 368 points is hereby deleted and removed from the City's classification plan. The position of Engineering Support Services Manager is hereby created at 380 points.

PLAN E

- The position of Human Resources Program Assistant at 198 points is hereby deleted and removed from the City's classification plan. The position of Human Resources Program Technician is hereby created at 203 points.
- The position of Employee Benefits Claims Coordinator at 274 points is hereby deleted and removed from the City's classification plan. The position of Benefits Coordinator is hereby created at 320 points.
- The position of Human Resources Secretary at 167 points is hereby deleted and removed from the City's classification plan.
- The position of Assistant City Attorney I is hereby revised from 360 to 403 points.
- The position of Legal Secretary is hereby revised from 220 to 232 points.
- The position of Victim and Witness Advocate/Case Coordinator is hereby revised from 239 to 273 points.

Section 2. The sum of \$27,050.00 is hereby appropriated in the General Fund for the purpose of implementing the results of job audits completed in 2000. The source of funding will be from:

001	General Fund	
5000	Reserve Allocation Without a Departmental Designation	
	0000820 Estimated Ending Designated Reserve	\$ 27,050.00

To be credited as follows:

001	General Fund	
5183	Services-Museum	
	211 Museum Facility	
	1101 Salaries & Wages	2,308.00
	2101 Personnel Benefits	302.00
5221	Administration-Human Resources	
	111 Personnel Administration	
	1101 Salaries & Wages	1,530.00
	2101 Personnel Benefits	209.00

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5223	Services-Human Resources		
	311 Personnel Services		
	1101 Salaries & Wages		1,186.00
	2101 Personnel Benefits		163.00
5224	Training-Human Resources		
	411 Personnel Training		
	1101 Salaries & Wages		207.00
	2101 Personnel Benefits		28.00
5243	Human Resources Services-Benefits		
	331 Pension Services Administration		
	1101 Salaries & Wages		101.00
	2101 Personnel Benefits		12.00
5253	Services-ITSD		
	211 Customer Service-WP		
	1101 Salaries & Wages		658.00
	2101 Personnel Benefits		86.00
	212 General		
	1101 Salaries & Wages		436.00
	2101 Personnel Benefits		57.00
	223 J & C Work		
	1101 Salaries & Wages		2,112.00
	2101 Personnel Benefits		277.00
5261	Administration - Legal		
	111 Administration-Legal		
	1101 Salaries & Wages		1,357.00
	2101 Personnel Benefits		185.00
	112 Legal Services		
	1101 Salaries & Wages		11,628.00
	2101 Personnel Benefits		1,573.00
5435	Services-Aquatics		
	311 Swimming Pool Services		
	1101 Salaries & Wages		2,330.00
	2101 Personnel Benefits		305.00
			<u>\$ 27,050.00</u>

Section 3. The sum of \$1,345.00 is hereby appropriated in the Street Fund for the purpose of implementing the results of job audits completed in 2000. The source of funding will be from:

111	Street Fund		
5000	Reserve Allocation Without a Departmental Designation		
	0000820 Estimated Ending Designated Reserve		\$ 1,345.00

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To be credited as follows:

111	Street Fund	
5661	Engineering	
311	Services-Engineering Plans	
1101	Salaries & Wages	1,190.00
2101	Personnel Benefits	<u>155.00</u>
		\$ 1,345.00

Section 4. The sum of \$8,297.00 is hereby appropriated in the Housing & Community Development Fund for the purpose of implementing the results of job audits completed in 2000. The source of funding will be from:

190	Housing & Community Development Fund	
5000	Reserve Allocation Without a Departmental Designation	
0000820	Estimated Ending Designated Reserve	\$ 8,297.00

To be credited as follows:

190	Housing & Community Development Fund	
5521	Operations-Community Development Block Grant	
111	Administration	
1101	Salaries & Wages	\$ 2,735.00
2101	Personnel Benefits	361.00
313	CD Block Grant Management - Jobbing	
1101	Salaries & Wages	186.00
2101	Personnel Benefits	28.00
322	Housing & CD Services	
1101	Salaries & Wages	625.00
2101	Personnel Benefits	83.00
331	Community Development Services	
1101	Salaries & Wages	3,786.00
2101	Personnel Benefits	<u>493.00</u>
		\$ 8,297.00

Section 5. The sum of \$3,617.00 is hereby appropriated in the Parking Services Fund for the purpose of implement the results of job audits completed in 2000. The source of funding will be from:

465	Parking Services Fund	
5000	Reserve Allocation Without a Departmental Designation	
0000820	Estimated Ending Designated Reserve	\$ 3,617.00

To be credited as follows:

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465	Parking Services Fund		
5523	Operations-Commercial Rentals		
	211 Operations-Commercial Rentals		
	1101 Salaries & Wages	\$	139.00
	2101 Personnel Benefits		17.00
5524	Operations-Parking Systems		
	311 Services-Parking Systems Maintenance		
	1101 Salaries & Wages		1,252.00
	2101 Personnel Benefits		165.00
	321 Services-Parking Facilities Maintenance		
	1101 Salaries & Wages		278.00
	2101 Personnel Benefits		36.00
	331 Services-Parking Facilities Maintenance		
	1101 Salaries & Wages		139.00
	2101 Personnel Benefits		17.00
	351 Services-Parking Facilities Maintenance		
	1101 Salaries & Wages		555.00
	2101 Personnel Benefits		73.00
	361 Services-Downtown Development		
	1101 Salaries & Wages		834.00
	2101 Personnel Benefits		<u>112.00</u>
		\$	<u>3,617.00</u>

Section 6. The sum of \$3,807.00 is hereby appropriated in the Building Services Fund for the purpose of implementing the results of job audits completed in 2000. The source of funding will be from:

475	Building Services Fund		
5000	Reserve Allocation Without a Departmental Designation		
	0000820 Estimated Ending Designated Reserve	\$	3,807.00

To be credited as follows:

475	Building Services Fund		
5725	Administration-Building Services		
	111 Administration		
	1101 Salaries & Wages	\$	3,364.00
	2101 Personnel Benefits		<u>443.00</u>
		\$	<u>3,807.00</u>

Section 7. The sum of \$1,462.00 is hereby appropriated in the Workers Compensation Self Insurance Fund for the purpose of implementing the results of job audits completed in 2000. The source of funding will be from:

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562	Workers Compensation Self-Insurance Fund	
5000	Reserve Allocation Without a Departmental Designation	
	0000820 Estimated Ending Designated Reserve	\$ 1,462.00

To be credited as follows:

562	Workers Compensation Self-Insurance Fund	
5243	Services-Benefits	
	111 Administration-Benefits	
	1101 Salaries & Wages	\$ 1,287.00
	2101 Personnel Benefits	<u>175.00</u>
		\$ 1,462.00

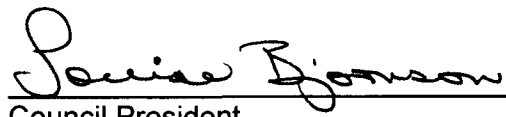
Section 8. The sum of \$1,043.00 is hereby appropriated in the Health Benefits - Self Insurance Fund for the purpose of implementing the results of job audits completed in 2000. The source of funding will be from:

565	Health Benefits-Self Insurance Fund	
5000	Reserve Allocation Without a Departmental Designation	
	0000820 Estimated Ending Designated Reserve	\$ 1,043.00

To be credited as follows:

565	Health Benefits-Self Insurance Fund	
5243	Services-Benefits	
	112 Dental Insurance-Administration	
	1101 Salaries & Wages	\$ 101.00
	2101 Personnel Benefits	12.00
	114 Medical Insurance-Administration	
	1101 Salaries & Wages	816.00
	2101 Personnel Benefits	<u>114.00</u>
		\$ 1,043.00

PASSED by Council this 25TH day of SEPTEMBER, 2000.



 Council President

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APPROVED by me this 4th day of October, 2000.

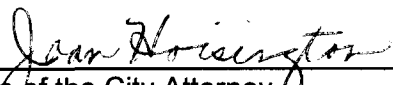


Mayor

ATTEST: 

Finance Director

APPROVED AS TO FORM:



Office of the City Attorney

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