

ORDINANCE NO. 2000-10-065

AN ORDINANCE RELATING TO THE 2000 BUDGET AND APPROPRIATING \$85,386.00 IN ADDITIONAL RESOURCES IN VARIOUS FUNDS FOR THE PURPOSE OF IMPLEMENTING THE RESULTS OF JOB AND SALARY AUDITS FOR NON-UNIFORMED EMPLOYEES WHICH WERE COMPLETED JANUARY THROUGH SEPTEMBER OF 2000, FROM ENDING RESERVE BALANCE.

WHEREAS, job audits are provided for by labor agreement for represented employees and some money was set aside for this purpose; and

WHEREAS, there has been a backlog of reclassification requests that existed following the cessation of the joint classification study; and

WHEREAS, many job audit and salary audit requests on file have now been completed and are ready for implementation;

NOW, THEREFORE, THE CITY OF BELLINGHAM DOES ORDAIN:

Section 1. The following position changes are approved effective November 1, 1999 as a result of job audits conducted in 2000. There is no impact to FTE's as a result of these changes.

PLAN B

Fire Department:

- One position of Accounting Technician in grade 9 is deleted and one position of Accounting Coordinator is created in grade 11.

Judicial and Support Services:

- One position of Office Assistant 1 in grade 4 is reclassified as Office Assistant 2 in grade 6.
- One position of Accounting Assistant 3 in grade 8 is reclassified as Accounting Technician in grade 9.

Museum:

- One position of Office Assistant 1 in grade 4 is reclassified as Secretary 2 in grade 6.

Park Department:

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- Two positions of Recreation Instructor in grade 3 are reclassified as Recreation Coordinators in grade 9.
- Two positions of Office Assistant 2 in grade 6 are reclassified as Office Assistants 3 in grade 7.
- One position of Custodial Maintenance Worker 3 in grade 8 is deleted and one position of Aquatics Facility Technician is created in grade 9.
- The position of Greenway Volunteer Coordinator is removed from grade 9 and added to grade 10.
- The position of Park Technician - Arborist is deleted from grade 10 and the position of Park Arborist is created in grade 11.
- Two positions of Park Worker in grade 7 are reclassified as Park Technicians/Grounds in grade 10.

Planning Department:

- One position of Accounting Assistant 1 in grade 6 is reclassified as Accounting Assistant 2 in grade 7.
- One position of Office Assistant 1 in grade 4 is reclassified as Office Assistant 2 in grade 6.
- One position of Custodial Maintenance Worker 1 in grade 4 is reclassified as Custodial Maintenance Worker 2 in grade 6.

Police Department:

- One position of Accounting Assistant 3 in grade 8 is reclassified as Accounting Technician in grade 9.
- One position of Office Assistant 2 in grade 6 is reclassified as Office Assistant 3 in grade 7.

Public Works Department:

- One position of Department Computing Specialist 1 in grade 11 is reclassified as a Department Computing Specialist 2 in grade 12.
- One position of Office Assistant 2 in grade 6 is reclassified as Accounting Assistant 2 in grade 7.
- The position of Laboratory Technician is removed from grade 9 and added to grade 12. The position of Laboratory Technician is removed from grade 11-3 and that pay grade deleted.
- The position of Utility Technician is removed from grade 10 and added to grade 11.
- One position of Data Entry Technician in grade 5 is deleted and one position of Engineering Assistant is created in grade 6.
- The position of Safety Specialist is removed from grade 12 and added to grade 14.

The following position change is approved effective October 1, 2000 as a result of a salary audit conducted in 2000. There is no impact to FTE's as a result of this change.

Park Department:

- The position of Recreation Coordinator is removed from grade 9 and added to grade 10.

The following position change is approved effective February 9, 2000. There is no budgetary impact as a result of this change.

Public Works Department:

- One position of Office Assistant 3 in grade 7 is reclassified as Accounting Assistant 2 in grade 7.

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Section 2. The sum of \$50,058.00 is hereby appropriated in the General Fund for the purpose of implementing the results of job audits completed in 2000. The source of funding will be from:

001	General Fund		
5000	Reserve Allocation Without a Departmental Designation		
	0000820 Estimated Ending Designated Reserve	\$	50,058.00

To be credited as follows:

001	General Fund		
5183	Services-Museum		
	311 Services-Arts & Science		
	1101 Salaries & Wages	\$	2,854.00
	2101 Personnel Benefits		364.00
5273	Services-Municipal Court		
	311 Services-Municipal Court		
	1101 Salaries & Wages		1,256.00
	2101 Personnel Benefits		161.00
5283	Services-Support Services		
	321 Services-Records		
	1101 Salaries & Wages		1,932.00
	2101 Personnel Benefits		249.00
	341 Services-Other Internal Services		
	1101 Salaries & Wages		828.00
	2101 Personnel Benefits		107.00
5421	Operations-Administration		
	111 Administration-Maintenance		
	1101 Salaries & Wages		1,494.00
	2101 Personnel Benefits		193.00
5422	Operations-Grounds		
	211 Operations-Turf Care		
	1101 Salaries & Wages		9,270.00
	2101 Personnel Benefits		1,196.00
	221 Operations-Trees/Shrubs		
	1101 Salaries & Wages		1,818.00
	2101 Personnel Benefits		234.00
5435	Services-Aquatics		
	211 Aquatic Facility		
	1101 Salaries & Wages		933.00
	2101 Personnel Benefits		120.00

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311	Swimming Pool Services		
1101	Salaries & Wages		19,702.00
2101	Personnel Benefits		2,526.00
5724	Medical Services		
221	Medical Services Reimbursements		
1101	Salaries & Wages		1,364.00
2101	Personnel Benefits		175.00
5811	Administration-Police		
111	Administration-General		
1101	Salaries & Wages		1,626.00
2101	Personnel Benefits		205.00
5821	Operations-Patrol/Traffic		
211	Operations-Crime Analysis		
1101	Salaries & Wages		1,288.00
2101	Personnel Benefits		<u>163.00</u>
		\$	50,058.00

Section 3. The sum of \$5,974.00 is hereby appropriated in the Street Fund for the purpose of implementing the results of job audits completed in 2000. The source of funding will be from:

111	Street Fund		
5000	Reserve Allocation Without a Departmental Designation		
0000820	Estimated Ending Designated Reserve	\$	5,974.00

To be credited as follows:

111	Street Fund		
5612	Administration-Public Works Maintenance		
111	Jobbing & Contract		
1101	Salaries & Wages	\$	1,150.00
2101	Personnel Benefits		146.00
5627	Operations-Maintenance Planning		
111	Jobbing & Contract		
1101	Salaries & Wages		2,738.00
2101	Personnel Benefits		352.00
5661	Engineering		
311	Services-Engineering Plans		
1101	Salaries & Wages		1,408.00
2101	Personnel Benefits		<u>180.00</u>
		\$	5,974.00

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Section 4. The sum of \$378.00 is hereby appropriated in the Greenways Fund for the purpose of implementing the results of job audits completed in 2000. The source of funding will be from:

171	Greenways Fund		
5000	Reserve Allocation Without a Departmental Designation		
	0000820 Estimated Ending Designated Reserve	\$	378.00

To be credited as follows:

171	Greenways Fund		
5472	Capital Improvements		
	611 Greenway/Volunteer		
	1101 Salaries & Wages	\$	334.00
	2101 Personnel Benefits		44.00
		\$	<u>378.00</u>

Section 5. The sum of \$1,576.00 is hereby appropriated in the Housing & Community Development Fund for the purpose of implementing the results of job audits completed in 2000. The source of funding will be from:

190	Housing & Community Development Fund		
5000	Reserve Allocation Without a Departmental Designation		
	0000820 Estimated Ending Designated Reserve	\$	1,576.00

To be credited as follows:

190	Housing & Community Development Fund		
5521	Operations-Community Development Block Grant		
	111 Administration		
	1101 Salaries & Wages	\$	237.00
	2101 Personnel Benefits		31.00
	313 CD Block Grant Management - Jobbing		
	1101 Salaries & Wages		698.00
	2101 Personnel Benefits		88.00
	322 Housing & CD Services		
	1101 Salaries & Wages		224.00
	2101 Personnel Benefits		30.00
	331 Community Development Services		
	1101 Salaries & Wages		237.00
	2101 Personnel Benefits		31.00
		\$	<u>1,576.00</u>

Section 6. The sum of \$7,477.00 is hereby appropriated in the Water Fund for the purpose of implementing the results of job audits completed in 2000. The source of funding will be from:

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410	Water Fund		
5000	Reserve Allocation Without a Departmental Designation		
	0000820 Estimated Ending Designated Reserve	\$	7,477.00

To be credited as follows:

410	Water Fund		
5625	Operations-Water		
	213 Operations-Water Plant Monitoring		
	1101 Salaries & Wages	\$	6,628.00
	2101 Personnel Benefits		<u>849.00</u>
		\$	<u>7,477.00</u>

Section 7. The sum of \$4,065.00 is hereby appropriated in the Wastewater Fund for the purpose of implementing job audits completed in 2000. The source of funding will be from:

420	Wastewater Fund		
5000	Reserve Allocation Without a Departmental Designation		
	0000820 Estimated Ending Designated Reserve	\$	4,065.00

To be credited as follows:

420	Wastewater Fund		
5624	Operations-Wastewater		
	213 Wastewater Environmental Control		
	1101 Salaries & Wages		3,607.00
	2101 Personnel Benefits		<u>458.00</u>
		\$	<u>4,065.00</u>

Section 8. The sum of \$4,910.00 is hereby appropriated in the Solid Waste Fund for the purpose of implementing job audits completed in 2000. The source of funding will be from:

440	Solid Waste Fund		
5000	Reserve Allocation Without a Departmental Designation		
	0000820 Estimated Ending Designated Reserve	\$	4,910.00

To be credited as follows:

440	Solid Waste Fund		
5623	Operations-Solid Waste		
	111 Solid Waste Admin - Job Costing		
	1101 Salaries & Wages	\$	4,350.00
	2101 Personnel Benefits		<u>560.00</u>
		\$	<u>4,910.00</u>

Section 9. The sum of \$5,870.00 is hereby appropriated in the Parking Services Fund for the purpose of implementing job audits completed in 2000. The source of funding will be from:

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465	Parking Services Fund		
5000	Reserve Allocation Without a Departmental Designation		
	0000820 Estimated Ending Designated Reserve	\$	5,870.00

To be credited as follows:

465	Parking Services Fund		
5524	Operations-Parking Systems		
	311 Services-Parking System Maintenance		
	1101 Salaries & Wages	\$	3,475.00
	2101 Personnel Benefits		442.00
	321 Services-Parking Facilities Maintenance		
	1101 Salaries & Wages		368.00
	2101 Personnel Benefits		46.00
	331 Services-Parking Facilities Maintenance		
	1101 Salaries & Wages		389.00
	2101 Personnel Benefits		50.00
	351 Services-Parking Facilities Maintenance		
	1101 Salaries & Wages		109.00
	2101 Personnel Benefits		14.00
	361 Services-Downtown Development		
	1101 Salaries & Wages		866.00
	2101 Personnel Benefits		<u>111.00</u>
		\$	5,870.00

Section 10. The sum of \$5,078.00 is hereby appropriated in the General Fund for the purpose of implementing the results of salary audits completed in 2000. The source of funding will be from:

001	General Fund		
5000	Reserve Allocation Without a Departmental Designation		
	0000820 Estimated Ending Designated Reserve	\$	5,078.00

To be credited as follows:

001	General Fund		
5432	Services-Enrichment		
	311 Youth Enrichment		
	1101 Salaries & Wages	\$	465.00
	2101 Personnel Benefits		62.00
	321 Adult Enrichment		
	1101 Salaries & Wages		461.00
	2101 Personnel Benefits		65.00
	331 Special Population Enrichment		
	1101 Salaries & Wages		477.00
	2101 Personnel Benefits		64.00

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5433	Services-Environment		
	311 Environmental Education		
	1101 Salaries & Wages		180.00
	2101 Personnel Benefits		26.00
	321 Water/Sewer Treatment Education		
	1101 Salaries & Wages		180.00
	2101 Personnel Benefits		26.00
5434	Services-Sports		
	311 Sport Services-Youth		
	1101 Salaries & Wages		568.00
	2101 Personnel Benefits		72.00
5435	Services-Aquatics		
	311 Swimming Pool Services		
	1101 Salaries & Wages		2,148.00
	2101 Personnel Benefits		284.00
			<u>2,432.00</u>
		\$	5,078.00

PASSED by Council this 16TH day of OCTOBER, 2000.

Jouise Bjornson

Council President

APPROVED by me this 26th day of October, 2000.

Mark Hamudon

Mayor

ATTEST:

Theresa Hol

Finance Director

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APPROVED AS TO FORM

Jean Brisington
Office of the City Attorney

Published: 10/20/2000