

ORDINANCE NO. 2023-12-040

AN ORDINANCE AMENDING THE 2023-2024 BIENNIAL BUDGET, PROVIDING FOR ADOPTION OF THE MID-BIENNIAL ADJUSTMENTS TO THE BIENNIAL BUDGET PURSUANT TO THE TERMS OF RCW 35.34.130

WHEREAS, proposals for adjusting the budget were compiled and presented to the Bellingham City Council on October 16, 2023; and

WHEREAS, the City Council has conducted work sessions to review and evaluate proposed budget adjustments; and

WHEREAS, a Public Hearing on the City of Bellingham's 2024 Revenue Forecast was held on October 30, 2023; and

WHEREAS, Public Hearings on the City of Bellingham's 2023-2024 Mid-Biennial Adjustments were held on November 6 and November 20, 2023.

NOW THEREFORE, THE CITY OF BELLINGHAM DOES ORDAIN:

Section 1 – The City of Bellingham's 2023-2024 Biennial Budget is hereby amended by the mid-biennial adjustment on file with the City Clerk totaling \$58,568,300 for an amended total budget of \$949,206,883 over the biennium.

Section 2 – The estimated revenues and appropriations for the following funds are adjusted by increasing the estimated revenues and appropriations by the amounts below:

Fund or Department	Estimated Beginning Reserves	Changes In Revenue	New 23-24 Revised Revenue	Changes In Expenditures	New 23-24 Revised Expenditures	Estimated Ending Reserves
GF - Office of the Mayor			1,029,023	385,402	5,597,804	
GF - City Council			476,193	1,603	2,349,403	
GF - Hearing Examiner			44,000	779	288,880	
GF - Museum			10,000	23,974	3,305,991	
GF - Library			72,200	(30,914)	15,415,977	
GF - Finance			5,303,095	220,079	8,610,562	
GF - Human Resources			1,738,138	(4,340)	6,292,246	
GF - Legal			1,808,582	131,508	4,882,711	
GF - Municipal Court			2,246,900	134,075	6,258,843	
GF - Parks & Recreation			2,826,360	209,452	26,277,756	
GF - Planning & Community Development		500,000	1,168,000	683,537	12,607,730	
GF - Public Works			1,380,000		11,719,680	
GF - Fire		808,769	15,507,588	3,572,923	62,732,514	
GF - Police		574,445	2,330,019	1,621,103	68,761,708	
GF - Non-Departmental		2,800,000	179,040,250	3,300,000	14,438,183	
001 General Fund Total	52,724,737	4,683,214	214,980,347	10,249,181	249,539,988	18,165,096

Fund or Department	Estimated Beginning Reserves	Changes In Revenue	New 23-24 Revised Revenue	Changes In Expenditures	New 23-24 Revised Expenditures	Estimated Ending Reserves
111 Street	21,524,564		40,613,718	471,393	58,939,974	3,198,308
126 Library Gift	346,423		300,000	100,000	200,000	446,422
136 Environmental Remediation	8,227,618	3,500,000	9,661,923	7,053,044	15,961,860	1,927,681
141 1st 1/4% REET	7,570,447	500,000	3,863,782	215,000	10,951,124	483,105
142 2nd 1/4% REET	13,442,736		6,199,231	585,000	15,068,850	4,573,117
151 Police Federal Eq. Share	87,606	44,200	46,444	44,200	110,643	23,407
152 Asset Forfeiture/Drug Enforce.	107,107		2,244		12,199	97,151
153 Criminal Justice	262,543		785,901		573,748	474,696
160 Public Safety Dispatch	922,915	(59,425)	19,194,008	(144,380)	19,868,665	248,258
161 Transportation	17,469,494		26,901,038	500,000	42,112,615	2,257,917
162 BTV	302,395		556,731	2,315	668,999	190,126
163 Restricted Equipment/PEG	692,086		182,276		251,000	623,362
173 Greenways	14,109,393	1,500,000	13,748,660	1,755,211	22,668,021	5,190,032
177 Park Impact	10,854,873		3,831,090	36,436	14,587,686	98,276
178 Sportsplex	453					453
180 Tourism	2,257,940		4,535,510		4,186,098	2,607,352
181 Low Income Housing	5,070,690		8,657,957		13,654,998	73,649
182 Affordable Housing Sales Tax	4,497,954		8,143,769		7,982,399	4,659,324
183 Tourism Promotion Area	1,208,002		3,368,916		2,500,000	2,076,918
190 Community Development Block Grant			3,306,098		3,306,098	
191 Home Investment Partnership Grant			1,679,999		1,679,999	
192 HUD Home Subfund			2,400,000		2,400,000	
224 2004 Sportsplex Acq. LTGO			850,713		569,075	281,638
225 2004 PFD/Civic Field LTGO			1,657,275		1,657,275	
226 2011 QEC Bond	4,958,836		859,007			5,817,842
227 2016 PFD Refunding Bonds			2,364,900		2,364,900	
228 2014 Solid Waste LTGO			1,275,450		1,275,450	
235 Governmental Debt Service			913,566		913,566	
245 LID Guaranty Fund	79,805					79,805
301 What-Comm Facility Construction			1,500,000		1,500,000	
371 Waterfront Construction #1	10,921,788		2,311,370			13,233,158
410 Water	21,252,256	7,426,282	55,535,436	588,524	57,356,880	19,430,811
411 Watershed	19,630,925	(426,282)	12,410,000		13,579,878	18,461,047
420 Wastewater	52,705,782		66,304,403	518,951	111,539,699	7,470,487
430 Storm Surface Water Utility	10,696,699	3,327,110	36,105,947	5,320,997	46,582,655	219,991
456 Cemetery	402,459		719,048	5,892	930,062	191,446
460 Golf Course	421,873		4,301,458	38,198	4,425,703	297,629
465 Parking Services	613,336		5,716,371	99,728	5,876,498	453,209

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City of Bellingham
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Bellingham, Washington 98225
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Fund or Department	Estimated Beginning Reserves	Changes In Revenue	New 23-24 Revised Revenue	Changes In Expenditures	New 23-24 Revised Expenditures	Estimated Ending Reserves
470 Medic One	648,330	1,406,477	26,761,895	1,256,506	26,183,240	1,226,985
475 Development Services	7,818,273	272,000	7,191,376	357,709	11,016,937	3,992,712
510 Fleet Administration	7,277,945	880,000	13,380,207	902,487	20,622,494	35,658
511 Radio Communications	1,953,989		2,934,872	230,868	3,291,355	1,597,505
530 Facilities Administration	5,084,385	25,600,000	42,041,429	25,441,392	45,840,656	1,285,158
540 Telecom	259,335		1,211,229		1,271,244	199,321
542 Computer Infrastructure Replacement	2,086,507	249,110	7,557,298	250,000	9,479,702	164,103
543 Information Technology	120,576		10,587,571	27,661	10,260,026	448,121
550 Claims, Litigation, & Prop Loss	3,243,221	1,550,000	6,522,420	2,521,424	7,510,858	2,254,783
561 Unemployment	591,118		293,218		367,125	517,211
562 Workers Comp	736,477	300,000	1,926,923	2,687	2,468,511	194,889
565 Health Benefits	4,348,995		37,205,744	10,577	40,053,743	1,500,996
570 PW Admin & Engineering	1,672,576		24,786,720	105,958	24,480,633	1,978,663
612 Firefighter's Pensions	21,115,729		4,823,478	1,139	3,841,618	22,097,590
613 Police Officer's Pensions	9,229,925		307,099	1,139	2,211,819	7,325,205
701 Greenways Maintenance Endowment	5,073,118		1,935,186			7,008,304
702 Nat. Res. Protect & Restore	3,915,688		421,368			4,337,055
965 Public Facilities District	1,990,352		4,712,721	19,063	4,510,317	2,192,756
City-wide Total	360,530,275	50,752,686	760,385,338	58,568,300	949,206,883	171,708,730

Section 3 – The mid-biennium budget adjustment net increases the City of Bellingham’s full time equivalent (FTE) positions by 15.65.

Section 4 – Changes to FTE count and classifications by department are shown below:

Classification	FTE Change	Comments
Mayor's Office		
Program Specialist	1.00	New
Mayor's Office - Total FTE Change	1.00	
Fire Department		
Captains	(2.00)	
Firefighters, FF/Paramedics	1.00	Reclassified
Division Chief	1.00	
Firefighters, FF/Paramedics	1.00	New
Fire - Total FTE Change	1.00	
Finance Department		
Office Assistant 1, 2, 3	(1.00)	Reclassified
Mail Services Worker	1.00	
Finance - Total FTE Change	-	
Human Resources Department		
Human Resources Analyst	(1.00)	Reclassified
Human Resources Office Assistant	1.00	
Human Resources - Total FTE Change	-	

Information Technology Services

GIS Project & Services Administrator	(1.00)	Reclassified
GIS Manager	1.00	
Systems Process Analyst	(2.00)	
Library Systems Analyst	1.00	Reclassified
Technical Support and Training Specialist	1.00	
Technical and Applications Support Specialist	(1.00)	Reclassified
System Administrator	1.00	
Technical Systems Administrator	(2.00)	
IT Technical Services Help Desk Supervisor	1.00	Reclassified
Technical Services Operations Supervisor	1.00	

Information Technology Services - Total FTE**Change** -**Library**

Library Specialist 1, 2, 3	(1.00)	Reclassified
Education Programs & Activities Coordinator	1.00	

Library - Total FTE Change

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Municipal Court

Accounting Assistant 1, 2, 3	(1.00)	Reclassified
Court Clerk	1.00	
Jail Alternatives & Diversions Manager	(1.00)	
Court Services Manager - Community & Therapeutic Courts	1.00	Reclassified

Municipal Court - Total FTE Change

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Parks & Recreation Department

Aquatic Center Main Cashier	(1.00)	Reclassified
Education Programs & Activities Coordinator	1.00	
Education Programs & Activities Coordinator	(1.00)	Reclassified
Aquatics Recreation Supervisor	1.00	
Park Arborist	(1.00)	Reclassified
Park Technician	1.00	
Park Project Manager	(2.00)	
Greenways Project Manager	1.00	Reclassified
Park Improvement Supervisor	1.00	
Park Project Specialist	(1.00)	Reclassified
Construction Inspector	1.00	
Athletic Facility Supervisor	(1.00)	Position Correction
Maintenance Aide 1, 2, 3	1.90	Position Correction
Park Technician	1.00	New
Recreation Instructor	0.25	Position Correction
Community Garden Coordinator	1.00	New
Construction Inspector	1.00	New

Parks & Recreation - Total FTE Change**4.15****Planning & Development Department**

Plans Examiner	(1.00)	Reclassified
Senior Plans Examiner	1.00	
Building Inspector 1, 2	1.00	New
Program Administration Specialist	1.00	New

Planning & Development - Total FTE Change**2.00****Police Department**

Crime Scene Investigator	(1.00)	Reclassified
Patrol Officers	1.00	
Education Programs & Activities Coordinator	(0.40)	Reclassified

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Community Services Officer 1, 2	0.40	
Evidence and ID Officer	(1.00)	Reclassified
Patrol Officers	1.00	
Sergeant	(3.00)	Reclassified
Patrol Officers	3.00	
Traffic Officer	(3.00)	Reclassified
Patrol Officers	3.00	
Technical and Applications Support Specialist	1.00	Unfrozen
Police - Total FTE Change	1.00	
Public Works		
Associate Engineering Technician	(2.00)	
Engineering Technician	1.00	Reclassified
Property Acquisition Specialist	1.00	
Engineering Technician	(1.00)	Reclassified
Construction Inspector	1.00	
Maintenance Aide 1, 2, 3	(6.48)	
Traffic Worker 1, 2, 3, 4	1.82	Reclassified
Utility Worker 1, 2, 3, 4, 5	4.66	
Maintenance Supervisor Streets	(1.00)	Reclassified
Parking Operations Supervisor	1.00	
Neighborhood Code Compliance Officer	(1.00)	Reclassified
Sanitation Technician 1, 2	1.00	
Plant Operator IT, 1, 2, 3, 4	(2.00)	
Laboratory Technician	1.00	Reclassified
PW Commun & Outreach Coordinator	1.00	
Project Accounting Coordinator	(1.00)	Reclassified
Utility Worker 1, 2, 3, 4, 5	1.00	
Project Engineer Capital	(2.00)	
Engineering Manager	1.00	Reclassified
Plants Engineer	1.00	
Project Engineer Development	(2.00)	
Fiber Optic Network Engineer	1.00	Reclassified
Traffic Operations Engineer	1.00	
Superintendent Traf, Comm, Fac & Fleet	(2.00)	
PW Superintendent-Traffic/Parking/Fiber	1.00	Reclassified
Superintendent of Maintenance	1.00	
Traffic Operations Engineer	(1.00)	Reclassified
Maintenance Supervisor - Traffic	1.00	
Regular Non-Benefited/Temporary Labor	(0.50)	
Lead Aquatic Invasive Species Prev Prog Staff	0.50	Increase to Full Time
Maintenance Supervisor Stormwater	1.00	New
Office Assistant 1, 2, 3	(1.00)	Reclassified
Policy Manager	1.00	
Utility Worker 1, 2, 3, 4, 5	5.00	New
Public Works - Total FTE Change	6.00	
Legal		
Legal Assistant Criminal	0.50	Increase to Full Time
Legal - Total FTE Change	0.50	
City-wide FTE Change	15.65	

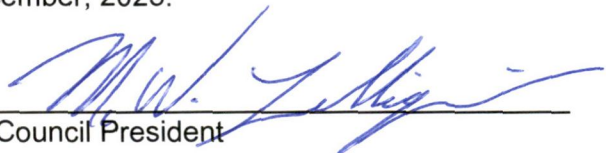
Section 5 – The related pay plans for the City of Bellingham, adjusting employees' pay rates to reflect annual cost of living increases, are hereby adopted.

Section 6 – All employees who are members of a bargaining unit shall receive such pay and benefits as are provided for in the appropriate collective bargaining agreement.

Section 7 – The budget adjustment amends the Capital Facilities Plan to include capital projects included in this budget adjustment, as well projects approved by ordinance during the year and amends the Bellingham Comprehensive Plan. The list of projects contained in the Capital Facilities Plan shall be considered a part of the Capital Facilities Element of the Comprehensive Plan.

Section 8 – If and provision of this ordinance or the application to any person or circumstance is held invalid, the remainder of this ordinance, or the application of the provision to other persons or circumstances, shall not be affected.


PASSED by the Council this 11th day of December, 2023.


Council President

APPROVED by me this 21 day of December, 2023.


Mayor

ATTEST: 
Finance Director

APPROVED AS TO FORM:

Office of the City Attorney

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December 15, 2023